

- ◆ **Swaywin, LLC:** 2/2014–Present: President/CEO
  - Developed new technology and received 2 patents (2020). Coming to market.
  - Perform Director of Marketing and Proposal Writing Consulting Services for numerous clients to include: Attorney; Doctor; Government Contractors; and Commercial customers.
- ◆ **Tec-Masters, Inc.:** 11/2008-6/2017
  - Design, create, and deliver Corporate Image and Branding appealing to customer/public base to facilitate business opportunities, including:
    - Website and Intranet Design, Development, and Implementation.
    - System Process Development/Implementation to include Training Manuals and accompanying video productions.
  - Organize, design, and implement Corporate Trade Show Events and represent Company to customer base.
  - Independently manage Trade Shows and Events to include close association with show management organizations, event vendors, labor organizations, hotels, restaurants/caterers, customers, agencies, and related industry Partners.
    - Successfully manage all of the above tasks each year for the world's Largest Modeling, Simulation & Training Event, I/ITSEC: Interservice/Industry Training, Simulation, and Education Conference; and other key events.
  - Create, manage, direct, and implement organization's internal and external Communications.
  - Develop, write, and distribute Press Releases, Advertisements, Articles, and supporting materials.
  - Manage local and national print, publication, and broadcast media relations.
  - Serve as key spokesperson for the organization for all marketing, public relations, and media inquiries.

**Program Manager (PM):** National Geospatial-Intelligence Agency (NGA) Program.

- Accomplished strategic objectives by overseeing multiple Projects, Budgeting, and Technology Transfer.
- \$12M Contract Win in first year.

**Business Development Manager Responsibilities:**

- Support Proposals as Volume Manager: compliance; writing; editing; and reviews.
- Create Corporate briefings and presentations.
- Develop concepts to expand business offerings in new markets.

- ◆ **Independent Consultant/Project Development-Marketing Director:** 03/2006–11/2008
  - Developed new corporate, marketing, and personnel strategies.
  - Advised management regarding dispute resolution for small businesses.
  - Lead writer and editor for business proposals, advertising campaigns, and reports.
  - Clients included: Millennium III, LLC.; ABR, Inc.; WHNT-TV 19; Star Quality; Hamilton Academy; Aztec Group; Carson Entertainment; and Genuine Touch.

- ◆ **Federal Bureau of Investigation (FBI) Special Agent:** 03/1997–03/2006  
 Successfully conducted in-depth Federal investigations with expertise in: Special Inquiry; Drug Intelligence; National Security/Foreign Counterintelligence; Bombings; Kidnappings; Murder on Indian Reservations; and White Collar Crime. Special emphasis placed on high level investigative techniques, investigative report writing, intelligence interviewing/interrogation, and conflict resolution. Conducted approximately 1,200 interviews/interrogations. While assigned to Houston Division, conducted more than 700 interviews in just three (3) years. These included background investigations on FBI applicants, White House staff, Presidential appointees requiring Senate confirmation, and Presidential pardons.
  - **Outstanding Accomplishments:**
    - Created and implemented the National Infrastructure Protection Center (NIPC) National Security Program incorporated nationwide.
    - Created and implemented a Drug Interdiction Program incorporated nationwide.
    - Created and implemented the new FBI Intern Program incorporated nationwide.
    - Produced, Directed, Narrated, and Edited a Video Presentation regarding the search and interviewing process for the largest Counter-Intelligence case in the FBI. This presentation was lauded at all levels of the FBI and was presented to the FBI Director and Attorney General.
      - Completed more leads on this investigation than any other SA in the FBI
    - Designated FBI Special Agent community speaker: FBI Speakers Bureau.
    - Trained all new FBI Special Agents in Special Inquiry interviewing techniques (Houston, TX).
    - Team Leader for Drug and National Security Surveillance Operations.
    - Conducted specialized interviews to glean life-threatening information for other sensitive Government Agencies.
    - Designed and implemented new databases for case strategies and development.
    - Command Post Supervisory Intelligence for operations involving National Security; Bombings; Murders; Kidnappings; and Critical Infrastructure.
    - Division Writer and Editor for National monthly FBI publication.
  
- ◆ **Huntsville Airport Authority – Marketing Consultant:** 03/1996–02/1997
  - Assisted Marketing Director with Events/Conferences; Marketing Materials; Presentations; Economic Impact Studies; Metrics Analysis; and Passenger Surveys.
  
- ◆ **TRW Space & Defense:** Huntsville, AL / Washington, DC: 06/1989–03/1995  
**Public/Customer Relations Specialist**  
**Off-Site: Personnel Manager; Office Manager; Data Manager; and Security Manager.**



- ◆ **Video/Film Production:** 1985–Present: as needed
  - Script-Writer/Producer/Director/Editor.
  - Over 100 key roles for stage/film/television/radio - audiences of 50 to 16,000.
  - Film and Commercial Acting Coach.

**Education:**

- **Bachelor of Science in Business Administration (B.S.B.A.)** - University of Alabama in Huntsville: Management Information Systems (MIS).
- **Small Business Administration (SBA) Emerging Leaders Graduate**